



MainStreet Hobbs, Inc. Presents Hobbs August Nites 2011

FOOD VENDOR APPLICATION FORM

Please fill out **COMPLETELY**

Business/Organization Name: _____ Phone _____

Type of Business/Organization _____ Fax _____

Non-Profit? Yes No

Non-Profit Status Letter enclosed? Yes No

Contact Person: _____

Billing/Mailing Address _____

City: _____ State: _____ Zip: _____

E-Mail: _____ Tax ID # _____

List of food to be served: _____

*****Only 2 vendors per type of food*****

Rules & Regulations:

1. All Food Vendors will be placed in ONE area located on Shipp Street. ABSOLUTELY NO food vendors are allowed outside this area.
2. All vendors MUST have a NM Food Permit Visible and hanging on the front of your booth.
3. All vendors will be given a registration # that MUST be hanging on the front of their booth.
4. All vendors are responsible for cleaning up their booth area.
5. ABSOLUTELY NO oil, trash, food deposits, or other disposables will be left behind. Each vendor is responsible for your area.



6. All vendors will be positioned as they register with the number they are issued upon registration. The faster you register your spot the higher number you will receive on the placement schedule.
7. All vendors will be issued the contact info for the food court manager. This manager will answer all your needs and concerns.
8. All vendors are responsible to bring your extension cords and water hoses as needed to supply your booth.
9. MainStreet Hobbs reserves the right to ALL WATER SALES-BOTTLED OR FRESH!
10. Coca Cola is our sponsor, and all vendors must place orders 2 weeks before the event on the sodas you need for this event. Coca Cola will have a representative there on Friday night to place your orders for Saturday.
11. No horse playing or yelling to push customers from another booth to yours is prohibited. Please conduct yourself in a professional manner and realize you are all working together for the same goal.
12. ABSOLUTELY NO MORE THAN 2 VENDORS OF THE SAME TYPE IS PERMITTED!
13. You must have your menus submitted NO LATER THAN MAY 2, 2011. ANY FOOD ADDED OR CHANGED MUST BE APPROVED THROUGH MAINSTREET HOBBS, INC.
14. MainStreet Hobbs reserves the right to ALL cotton candy sales throughout the event.
15. All vendors MUST have liability insurance and provide the insurance certificate to MainStreet Hobbs NO LATER THAN JULY 15, 2011.
16. Absolutely NO CANNED SODAS ARE ALLOWED...you must use bottle sodas.
17. All vendors must place ice orders by July 30, 2011 for Aug 5, 2011 and then reorder for Aug 6 on the night of Aug. 5. Each vendor will receive a sales slip with the order and must be paid in full by 9pm on Aug 6.

MainStreet Members:

10x25' Booth \$450.00+50.00 cleanup fee _____ Electricity \$50.00 _____
 10x12' Booth \$400.00+50.00 cleanup fee _____ Electricity \$50.00 _____

NON-MainStreet Members:

10x25' Booth \$550.00+50.00 cleanup fee _____ Electricity \$50.00 _____
 10x12 Booth \$450.00 +50.00 cleanup fee _____ Electricity \$50.00 _____

Non-Profit Organizations:

10x25' Booth \$250.00 + 50.00 cleanup fee _____ Electricity \$50.00 _____
 10x12' Booth \$200.00 + 50.00 cleanup fee _____ Electricity \$50.00 _____



I understand that by purchasing a booth I will comply with the State of New Mexico rules and regulations for food service. I also understand that it will be my responsibility to set up, take down and clean up my area. If my area is cleaned up my \$50.00 clean up fee will be refunded immediately by mail. **Booth fee is refundable ONLY if we are notified 30 days prior to August 1st.** I am enclosing an Insurance certificate with personal liability insurance and a million dollar product liability. Also, I understand that I will need an Environmental Food Permit Certificate from the New Mexico Environmental Office. If you are a non-profit please enclose your tax-exempt certificate. Call if you need any special help at 505-391-7651.

We reserve the right to refuse unacceptable vendor applications. There will be NO Exclusive space for any vendor. Booths are assigned when paid on a first come first serve basis. I understand that the booth rental includes water with vendor providing water hoses and the proper and safe electricity connection (50 amp receptacle). I will need the following electrical supply: Check required needs:

**MUST COMPLETE REQUIREMENT NEEDED BELOW in detail:
(NUMBER OF PLUGS & AMPS)**

110 _____ Amps Plugs _____ 220 _____ Amps Water _____

**Make check payable to:
MainStreet Hobbs, Inc.
P O Box 7171
Hobbs, NM 88241**

NO APPLICATION WILL BE ACCEPTED WITHOUT INSURANCE CERTIFICATE. IF EVERYTHING ON THE CHECK LIST IS NOT INCLUDED YOUR APPLICATION WILL BE MAILED BACK TO YOU AND YOU WILL NOT BE REGISTERED UNTIL IT IS COMPLETE.

MAINSTREET USE ONLY:

Date Received: _____ Booth Location: _____ Amount Received: _____

Draw out your trailer where the tongue is and which side you serve on (draw here):



1. Have you filled out the top of the form completely?
2. Do you understand that at the event you have to have an environmental sticker and it is your responsibility to obtain this sticker?
3. Have you enclosed your insurance certificate?
4. If you are a non-profit have you enclosed your tax-exempt certificate?
5. Have you checked your requirements for electricity and water?
6. Have you enclosed your check or money order?
7. Have you drawn your trailer and let us know which side you serve from?

Be sure you have checked off the above list to ensure you have a spot in the food court. No registration will be accepted without all of the above requirements. SORRY NO REFUND OF BOOTH RENT WILL BE MADE UNLESS CANCELLED 30 DAYS PRIOR TO AUGUST 1ST.

MAINSTREET HOBBS INC. HAS DECIDED TO BE THE EXCLUSIVE SELLER FOR WATER THIS YEAR. WE ARE TRYING TO HELP PAY FOR COSTS FOR HOBBS AUGUST NITES SO WE WILL BE ABLE TO CONTINUE WITH HOBBS AUGUST NITES. PLEASE DO NOT BRING ANY BOTTLED WATER FOR SALE.

BY SIGNING YOU ARE AGREEING TO ABIDE BY ALL RULES AND THAT YOU HAVE READ ALL RULES:

Signature _____ Date _____

*****ANY VENDOR REFUSING TO SIGN WILL NOT BE ALLOWED AT THE EVENT*****



2011 HOBBS AUGUST NITES FOOD VENDOR APPLICATION